



## Longwick-cum-Ilmer Parish Council

### LONGWICK-CUM-ILMER PARISH COUNCIL MINUTES OF THE PARISH COUNCIL MEETING HELD ON TUESDAY 19<sup>th</sup> SEPTEMBER 2023 AT 7.30PM AT LONGWICK VILLAGE HALL

**PRESENT:** Cllr Val McPherson BEM (Chairman), Richard Myers (Vice Chairman), Alex Barter, Jane Rogers, Brian Richards and Tracey Martin (Clerk)  
Buckinghamshire Councillor: Matthew Walsh and Alan Turner  
24 members of the public present

- A resident asked how the traffic calming project is progressing. Cllr McPherson responded that the Parish Council are still waiting on Buckinghamshire Highways. Buckinghamshire Ward Councillors confirmed they are chasing.
- A resident raised a concern about yellow lines on Barn Road. It was stated that it would be on Boxer Road as you turn in. A resident reported that the road has not been adopted by Buckinghamshire Council. Buckinghamshire Councillors to look into this. **Action: Buckinghamshire Councillors**
- A representative of Owlswick Residents Association addressed Councillors about Owlswick Village Green which has always been under private ownership but has been used by residents for over 113 years. The developers are now advertising The Green for sale with Plot 9. The previous developers had stated that the green would be gifted to the Parish Council. Condition 20 of the planning application has not been met as they have not set up a Management Plan. The Residents Association are requesting that the Parish Council register Owlswick Village Green as an Asset of Community Value.

The Parish Council meeting started at 7.45pm

- 90. WELCOME AND APOLOGIES FOR ABSENCE:** Cllr McPherson welcomed all to the meeting. There were no apologies.
- 91. DECLARATIONS OF INTEREST:** Cllr Richards declared an interest in planning application 23/07449/CTREE and will refrain from discussions.
- 92. APPROVAL OF MINUTES OF THE PARISH COUNCIL MEETING HELD 19<sup>TH</sup> SEPTEMBER 2023:** The minutes were approved by all Councillors and the minutes were signed.
- 93. UPDATE FROM BUCKINGHAMSHIRE COUNCILLORS:**
- a. Cllr Turner reported that they had attending Owlswick Village Green and are in support. A suggestion was made that the Parish Council or Residents association could look to gain ownership.
  - b. Cllr Turned confirmed that through s.106 monies and a contribution from Oxfordshire County Council a new agreement has been entered to provide a bus service from Longwick to Princes Risborough Station replacing the 320 service which will be diverted through Chestnut Way. There will be two AM peak services and three PM peak services. The service has the potential to expand in the future.
  - c. Cllr Walsh updated on Owlswick Village Green: An enforcement case has been lodged regarding the green management plan. A meeting is also taking place with the developers this week where Buckinghamshire Councillors and the MP will be requesting that the land is transferred to the Parish Council.
  - d. Cllr Richards raised frustrations that there has been no response from Buckinghamshire Council on the Transport Initiative and a meeting which has been requested regarding s.106 monies. Buckinghamshire Councillors suggested if the Parish Council is unhappy with the time it is taking to send an email to them raising frustrations and concerns. **Action: Clerk**
  - e. Reports were made by Councillors regarding traffic signage which needs to be removed.
  - f. Councillors asked when the Bar Lane Road markings would be reinstated. Buckinghamshire Councillors confirmed that the Highways Officer has attended the site and it has been escalated.
  - g. Discussions were had on the stream which the Parish Council believes that Buckinghamshire Council is responsible for the end by the scout hut as it needs the silt build up clearing. Buckinghamshire Councillors believe it is the responsibility of the adjacent landowner but will look into it. **Action: Buckinghamshire Councillors**
- Cllr Walsh and Cllr Turner left the meeting.

- 94. TO RECEIVE MATTERS ARISING NOT OTHERWISE ON THE AGENDA:** None

DRAFT

**95. PLANNING:**

The following new applications were reviewed, discussed and comments approved.

23/07197/FUL: 19 Walkers Road Longwick: No comment

23/07251/CLP: OS Parcel 4664 Upper Icknield Way Bledlow: The Parish Council would like to request that if a new access is permitted that the existing access is closed off.

23/07268/FUL: 7 Sportsman's Way Longwick: No comment

23/07304/FUL: Three Cottages Stockwell Lane Meadle: No comment

23/07386/MINAMD: Twyn Elms Thame Road Longwick: For information only, no comment required

23/07312/VCDN: White Gables Thame Road Longwick: No comment

23/07407/FUL: Chadwell Hill Farm Lower Icknield Way: Further discussions required. Comment will be submitted under delegated authority.

23/07449/CTREE: Appletree's Meadle Village Road Meadle: The Parish Council is concerned about the number of trees being felled and would request that the arboriculturist look at this application to check whether felling is necessary.

23/07557/MDS106: Land to The South of Rose Farm Thame Road: No comment

23/07464/CLP: September Cottage Ilmer Lane Ilmer: No comment

23/07561/ADRC: Rose Farm Thame Road: For information only, no comment required

All comments were approved.

The following applications status has changed:

23/05774/FUL: September Cottage Ilmer Lane Ilmer: Application Refused

23/06269/CLP: Royston Thame Road Longwick: Grant Certificate - Proposed Development

23/07055/CTREE: Lamb Cottage Owlswick: Not to make a Tree Preservation Order

23/05819/CLP: Dunster Chestnut Way Longwick: Refuse Certificate of Proposed Use

23/07174/CTREE: St Michaels Church Horsenden Lane: Not to make a Tree Preservation Order

**96. TO NOTE ACCOUNTS FOR PAYMENT IN ACCORDANCE WITH THE BUDGET:**

Payee	Net	VAT	Gross	Comment
Tracey Martin	£668.10		£668.10	Clerk Salary
HMRC	£87.20		£87.20	PAYE
Shield Maintenance	£143.00	£28.60	£171.60	Bin Emptying
Print Now	£845.00		£845.00	Autumn / Winter Newsletter
Brian Richards	£13.25		£13.25	Mileage & parking for training
BMKALC	£140.00		£140.00	Planning Training - BR & LT
R & J van Apeldoorn	£169.31	£35.75	£205.06	Planters - plants and soil
<b>Total</b>	<b>£2,065.86</b>	<b>£64.35</b>	<b>£2,130.21</b>	
<b>CashPlus Card</b>				
GiffGaff	£5.00	£1.00	£6.00	Mobile Top Up
<b>Direct Debits / Standing Orders</b>				
EDF Energy	£25.00		£25.00	Electricity monthly payment
Nest	£41.80		£41.80	Pension Contribution
<b>Receipts</b>				
Buckinghamshire Council			£17,291.49	Precept 2 <sup>nd</sup> Half

All payments were approved.

**97. TO NOTE QUARTER TWO ACCOUNTS:** Accounts were noted and the Clerk confirmed that Cllr Richards had carried out an internal check of the accounts.

**98. TO CONSIDER A HIRING POLICY FOR THE PLAYING FIELD AND POSSIBLE HIRING COSTS:** Cllr Barter had circulated costings which other Parish Councils have for consideration. These were discussed and it was agreed because of the field and Village Hall being separate entities but generally need booking together that a meeting with the Village Hall would be useful. Clerk to arrange. Cllr Barter and Cllr Myers will attend. **Action: Clerk**

**99. TO CONSIDER HIRING A REQUEST FROM PAN - DISABILITY (PD) FOOTBALL GROUP UNDER THE RISBOROUGH RANGERS BANNER FOR USE OF THE PLAYING FIELD:** Discussions were had and all Councillors were in favour of the group using the field however, it was felt that it would be beneficial to arrange a meeting with the organisers and the Village Hall so that discussions could be had on accessing the toilets and addressing any parking concerns. Clerk to arrange. **Action: Clerk**

- 100. TO DISCUSS AND DECIDE WHETHER TO PROCEED WITH A REVIEW OF OUR NEIGHBOURHOOD PLAN:** Cllr Richards had circulated information from the recent training which he had attended to Councillors ahead of the meeting. It was agreed that Councillors would have an informal meeting to consider the review.
- 101. TO CONSIDER REGISTERING OWLSWICK VILLAGE GREEN AS AN ASSET OF COMMUNITY VALUE:** Discussions were had and all Councillors were in favour. Clerk to submit forms. **Action: Clerk**
- 102. PLAYGROUND INSPECTION: TO RATIFY THE CLERKS DECISION UNDER DELEGATED AUTHORITY TO APPOINTMENT THE PLAY INSPECTION COMPANY TO CARRY OUT ANNUAL INSPECTION OF EQUIPMENT:** Approved at a cost of £225.
- 103. TO CONSIDER A COMMUNITY ENGAGEMENT PLAN:** Discussions were had on a draft policy, monthly Parish Council newsletter which would just include information from the Parish Council and also Drop-In sessions. It was agreed in the first instance to arrange a Drop-In session so the Parish Council can better understand what residents want to see happening. **Action: Clerk**
- 104. TO DISCUSS AND DECIDE ON ANY RESPONSES TO CORRESPONDENCE RECEIVED AND / OR ISSUED BY THE PARISH COUNCIL:**
- a. Cllr McPherson had received a request from St Marys Parish Office asking if they could put up posters around the Parish for a Treasure Trail. All Councillors were in agreement as long as the posters are removed following the event.
  - b. Discussions were had on the banner which has been placed at the playing fields. Clerk will contact the owner of the business and request it is removed.
  - c. Cllr McPherson had received a letter on Community Engagement which has been discussed under agenda item 103.
  - d. Correspondence had been received regarding dogs of lead and dog fouling at the playing field, Discussions were had and it was agreed to request that the Dog Warden attend the playing fields on a more regular basis. Clerk to arrange. If this is not effective then the Parish Council will have to consider restrictions for example dogs on leads. **Action: Clerk**
- 105. TO RECEIVE REPORTS FROM COUNCILLORS ON MEETINGS THAT THEY HAVE PARTICIPATED IN ON BEHALF OF THE PARISH COUNCIL:**
- a. Cllr Richards had attended Neighbourhood Planning training.
  - b. Councillors had visited Longwick School to have a look at how funds granted from the Parish Council had been spent.
- 106. TO CONSIDER AGENDA ITEMS FOR THE NEXT MEETING:** Send through to Clerk
- 107. TO CONFIRM THE DATES AND TIMES OF THE NEXT PARISH COUNCIL MEETING:** The next meeting will be on Tuesday 21<sup>st</sup> November 2023 at 7.30pm at Longwick Village Hall.

There being no further business the meeting closed at 9pm.

Chair..... Date.....